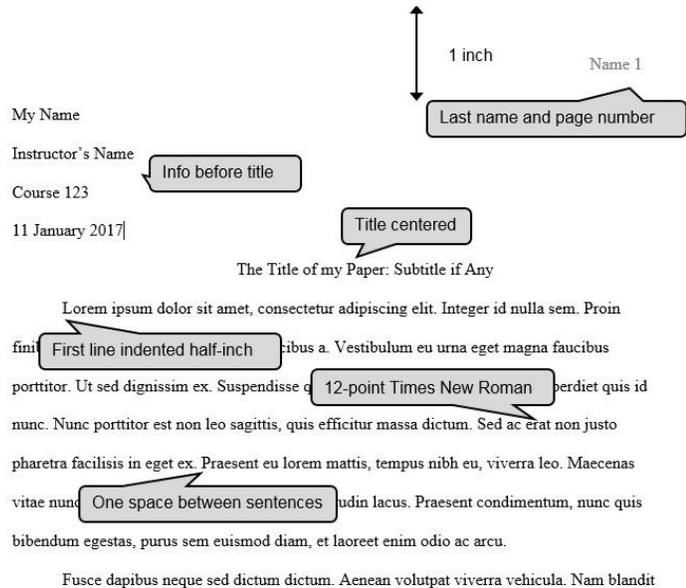


MLA 8 in Brief

Formatting your Document

* It is important to check with your instructor. Many programs use different formatting. Follow the instructions given to you in class.

- Use 1-inch margins, 12-point font, and double spacing.
- Page number is in top right, with your last name before it.
- Indent the first line of paragraphs one half-inch.
- Right before the title, include the following, flush to the left:
 - Your name
 - Your instructor's name
 - The course
 - The date: day, month, year
- Center the title, in the same font as the rest of the document.
- Use one space between sentences.



Giving Credit

If you use someone's words or ideas, you need to give credit to the source. This is a two-step process:

1. Create a reference, kept in a list of references near the end of your document. This list of references is called Works Cited or may be called Bibliography.
2. A short version (citation) in the text where you used the ideas or words. This citation directs your audience to the full information in the Works Cited list.

References

Below are the nine core elements of MLA style. Use only the elements that apply to the source you used.

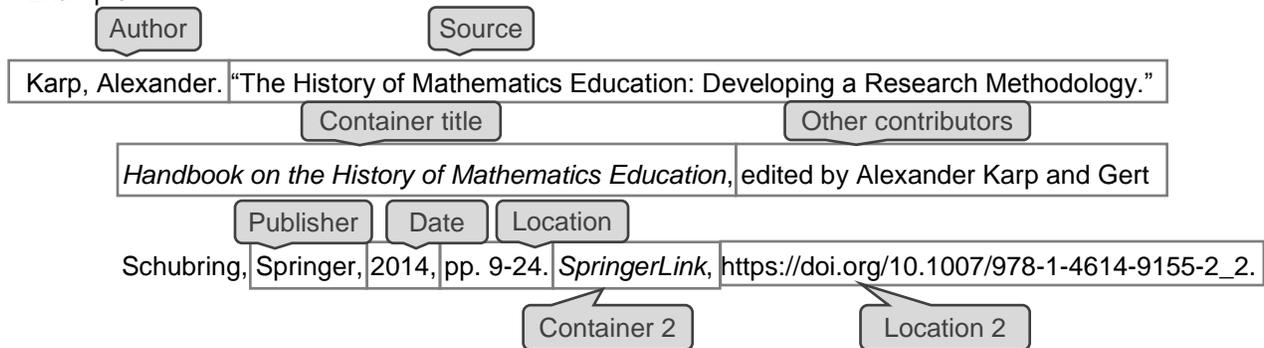
- Author
- Title of source
- Title of container
- Other contributors
- Version
- Number
- Publisher
- Publication date
- Location

Containers: Sometimes a source is found within a larger item (a container). Examples of containers: a journal, a TV series, a website, a database, and a book (if the source is a chapter in it). Repeat elements 3-9 as needed for the containers you have.



More information is available at <http://saskpolytech.libguides.com/cite-support/MLA>

Example:



Works Cited List

The list of references is in alphabetical order, by the first word of the reference. Omit any articles (a, an, the) when alphabetizing references starting with the title. Indent the second and following lines.

Citations (In the Text)

When you use people's ideas or words, you will add a short note leading to the full information in the list of references. You will also add the specific location of the ideas, words, or quotation, if this information is available (e.g. page number, or chapter number).

Examples

Put the short quotation in quotation marks.

A short quotation may be a sentence, or "you may want to quote just a word or phrase as part of your sentence" (MLA 76).

Note the citation is in parentheses. The period of the sentence falls after the citation.

You may have a longer quotation, defined as more than four lines. Usually you introduce the quotation, but offset the actual quotation one half-inch from the left margin:

Lorem ipsum dolor sit amet, at mel erat congue minimum. Mel eligendi cotidieque at, probatus vituperata disputationi ad duo. Et eam salutatus posidonium dissentias, eu purto ludus essent pri. Voluptua adolescens ut ius, tota natum praesent ex pro, ad vix tempor aliquando. Ad aequae facete putant has, viris mentitum sententiae ei quo, mel ut audire hendrerit definiebas. (Someone)

Note the citation is in parentheses, but it appears after the last sentence.

For paraphrasing and summarizing, use a similar method to the short quotation. The methods above may be altered, as the main idea is to give credit in an unambiguous way while minimizing interrupting the flow of the text (MLA 54).

Works Cited

The entire list is double-spaced. This way, comments can be written between lines.

MLA Handbook, 8th ed., Modern Language Association, 2016.

Someone, Madeup. "Where the Title Would Go." *This Actually Is Dummy Text so No Title*, 2016, www.url-of-site.com.

Notice that the second line is indented. This is a hanging indentation. This is an option in Microsoft Word, so it is easy to set up.



MLA 8 in Brief: Examples

Note: Page numbers are from the *MLA Handbook*, 8th ed., Modern Language Association, 2016.

Other help: *Citing Support* guide (saskpolytech.libguides.com/cite-support/MLA) and *Ask the MLA* (style.mla.org/category/ask-the-mla)

Periodicals	Works Cited	In-text Citation	Pg.
1 author, print journal	White, Jan V. "Building Blocks of Functional Design." <i>Technical Communication</i> , vol. 52, no. 1, 2005, pp. 37-41.	(White 38-39)	32, 42, 54
2 authors, weekly magazine, library database, URL	Matthews, Owen, and Sophia Slater. "A Giant Tomb." <i>Newsweek Global</i> , vol. 167, no. 22, 16 Dec. 2016, pp. 12-16. <i>Academic Search Complete</i> , ezproxy.saskpolytech.ca/login?url=http://search.ebscohost.com/login.aspx?direct=true&db=a9h&AN=120283578&site=ehost-live&scope=site .	(Cowley and Springen 62)	21, 116
3+ authors, online journal, DOI	Iliadis, Stavros. I., et al. "Prenatal and Postpartum Evening Salivary Cortisol Levels in Association with Peripartum Depressive Symptoms." <i>PLoS One</i> , vol. 10, no. 8, 2015, pp. 1-21, doi:10.1371/journal.pone.0135471.	(Iliadis et al. 3)	22, 48, 116
No author, print, 1 page	"Gehry Chosen to Design Eisenhower Memorial in D.C." <i>Architectural Record</i> , vol. 197, no. 5, May 2009, p. 32.	("Gehry" 32)	24, 117
Bimonthly magazine, library database, URL, subtitle	De Souza, Yvonne. "Not Just Data: Privacy in the Digital Age." <i>Feliciter</i> , vol. 60, no. 5, Oct.-Nov. 2014, pp. 17-22. <i>Academic Search Complete</i> , ezproxy.saskpolytech.ca/login?url=http://search.ebscohost.com/login.aspx?direct=true&db=a9h&AN=98909048&site=ehost-live&scope=site .	(De Souza 20)	43, 32,
Newspaper, print, non-consecutive pages, city not in newspaper name	Graney, Emma. "Weathering Oil's Wane." <i>Leader-Post</i> [Regina], 5 Sept. 2015, pp. A1+.	(Graney A6)	110, 111
Online article, only first page given, DOI	Wishart, Ian. "Patents and Copyright for Scientists." <i>Platinum Metals Review</i> , vol. 49, no. 2, 2005, pp. 98+. doi:10.1595/147106705x45794.	(Wishart)	20, 111

* For very long URLs, see style.mla.org/2016/11/02/urls-some-practical-advice for ideas on breaking across lines.

Books	Works Cited	In-text Citation	Pg.
Edition, print	Pond, Robert J., and Jeffrey L. Rankinen. <i>Introduction to Engineering Technology</i> . 7th ed., Pearson, 2014.	(Pond and Rankinen 62)	34, 38
E-book in database, no pages numbers, URL	Pratt, David. <i>Great Lessons in Project Management</i> . Management Concepts, 2015. <i>Books 24x7</i> . library.books24x7.com.ezproxy.saskpolytech.ca/toc.aspx?site=T71VE&bookid=86114.	(Pratt, ch. 1)	34, 123, 127
Corporate author, author also publisher	<i>The Complete Vegetarian Cookbook</i> . America's Test Kitchen, 2015.	(<i>Complete Vegetarian</i> 26)	25, 117
Government unit as author, & publisher	Canada, Health Canada. <i>Radon: Reduction Guide for Canadians</i> . Minister of Health, 2016. publications.gc.ca/collections/collection_2016/sc-hc/H129-60-2016-eng.pdf.	(Canada Health Canada 6)	25, 104, 117
No author but editor, edition, in library database	Maxwell, Nancy Kalikow, editor. <i>The ALA Book of Library Grant Money</i> . 9th ed., American Library Association, 2014. <i>eBook Collection (EBSCOhost)</i> , search.ebscohost.com/login.aspx?direct=true&db=nlebk&AN=797926&site=ehost-live&scope=site&ebv=EB&ppid=pp_Cover.	(Maxwell 32)	23, 34
Authored chapter in a book, multivolume work	Hartmann, V. W., et al. "Welding Metallurgy." <i>Welding Handbook</i> , 9th ed., vol. 1, American Welding Society, 2001, pp. 115-156.	(Hartmann et al. 150-152)	35, 39, 119
Entry in e-book, library database, with editor, DOI, university press	"Systematic Review." <i>A Dictionary of Epidemiology</i> , edited by Miquel Porta, 6th ed., Oxford UP, 2014. <i>Oxford Reference</i> , doi:10.1093/acref/9780199976720.001.0001.	("Systematic Review")	35, 97, 117
Co-publishers, 2+ editors, no authors	Rice, Eugene W., et al., editors. <i>Standard Methods for Examination of Water and Wastewater</i> . 22nd ed., American Public Health Association / American Water Works Association / Water Environment Federation, 2012.	(Rice et al. 168)	26, 108
Technical report, co-publishers	Rennie, David W. <i>Technical Report on the McIlvenna Bay Project, Saskatchewan, Canada</i> . NI 43-101 Report, Roscoe Postle Associates / Foran Mining Corporation, 9 Dec. 2011. www.foranmining.com/assets/docs/rpa-foran-mcilvenna-bay-ni-43-101-report-dec-09-2011-fi.pdf.	(Rennie 11-4)	20
Thesis/ Dissertation, in database	Koenig, Alexis M. <i>Compassion and Caring in Correctional Nursing</i> . 2015. William Howard Taft U, Ed. D. dissertation. <i>Open Thesis</i> , www.openthesis.org/document/view/602757_0.pdf. (see style.mla.org/2016/07/07/citing-dissertations for how to do these types of works)	(Koenig 67)	20

Other Written Sources	Works Cited	In-text Citation	Pg.
Standard, in database	Canadian Standards Association. <i>Specification of Permanent Wood Foundations for Housing and Small Buildings</i> . S406-14, CSA Group, 2014. <i>Techstreet</i> , subscriptions.techstreet.com/products/664437.	(Canadian Standards Assn. 60)	20, 117
Code, in database, government units	Canada, National Research Council of Canada, Canadian Commission on Building and Fire Codes. <i>National Plumbing Code of Canada 2015</i> . 10th ed., NR24-29/2015E, National Research Council of Canada, 2015. <i>Techstreet</i> , subscriptions.techstreet.com/products/701248.	(Canada, Nat'l. Research Council of Canada, Div. B: 2-22).	104, 117, 123
E-mail	Brown, Charlie. "Re: Woodstock." Received by Snoopy, 15 Sept. 2015.	(Brown)	29
Pamphlet, date uncertain	<i>Tunnels of Moose Jaw: History Goes Underground</i> . Tunnels of Moose Jaw, [2016?].	(<i>Tunnels</i> 2)	111
Class handout	Graham, Joe. <i>Building Types</i> . Saskatchewan Polytechnic, 2015.	(Graham 3)	20
Class PowerPoint	Smith, Jan. Presentation for "CVL 123: Building Types." 2013. <i>Microsoft PowerPoint</i> file.	(Smith, slide 4)	29
PDF file (not on Web)	<i>2016 Annual Report</i> . Corporation, 2017. PDF file.	(<i>2016 Annual</i> 4)	52
Conference presentation, published online	Conklin, Jamie L., and Elizabeth O. Moreton. "Blurred Lines: Tying Recreational Reading to Research in an Academic Library." <i>ACRL 2015 Proceedings</i> , American Library Association, 2015, www.ala.org/acrl/sites/ala.org/acrl/files/content/conferences/confsandpreconfs/2015/Conklin_Moreton.pdf.	(Conklin and Moreton 73)	20
Conference presentation, slides published online	Stagg, Tim. "Survey Grade LiDAR Technologies for Transportation Engineering." ASCE 143rd Annual Civil Engineering Conference, 9-12 Oct. 2013, Charlotte. <i>SlideShare</i> , uploaded by Quantum Spatial, 24 Oct. 2013, www.slideshare.net/quantumspatial/lidar-fortransportationengineering.	(Stagg, slide 4)	20, 50, 70, 44
Legislation: Act (federal)	Canada, Parliament. Privacy Act, RSC, 1985, ch. P-21. <i>Justice Laws Website</i> , laws-lois.justice.gc.ca/eng/acts/P-21.	(Canada, Parliament, sec. 31)	105, 69
Legislation: Act (provincial)	Saskatchewan. "The Saskatchewan Polytechnic Act." Statutes of Saskatchewan, Ch. S-32.21, 2014, www.qp.gov.sk.ca/documents/English/Statutes/Statutes/S32-21.pdf.	(Saskatchewan 9)	105, 69
Legislation: Regulation (federal)	Canada. Canada Occupational Health and Safety Regulations, SOR/86-304. <i>Justice Laws Website</i> , laws-lois.justice.gc.ca/eng/regulations/sor-86-304.	(Canada, pt. 3, sec. 3.3)	105, 69
Legislation: Regulation (prov.)	Saskatchewan. The Agricultural Operations Regulations, Saskatchewan Regulations 34/97, Ch. A-12.1, Reg.1, 1996, www.qp.gov.sk.ca/documents/English/Regulations/Regulations/A12-1R1.pdf.	(Saskatchewan 6)	105, 69

Misc. Sources	Works Cited	In-text Citation	Pg.
Web page, no author, time stamp	"Saskatchewan Polytechnic." <i>Wikipedia: The Free Encyclopedia</i> , Wikimedia Foundation, 23 Nov. 2016, 10:25 p.m., en.wikipedia.org/wiki/Saskatchewan_Polytechnic.	("Sask. Polytechnic")	41, 44
Web page, author = publisher = container title	"MLA Style." <i>Modern Language Association</i> . 2017, www.mla.org/MLA-Style.	("MLA Style")	42, 123
Web page, no date available on site	Pennock, Dan, and Darwin Anderson. "Soil Classification." <i>Soils of Saskatchewan</i> , www.soilsofsask.ca/soil-classification. Accessed 18 Nov. 2016.	(Pennock and Anderson)	53
Video in database	<i>A Life Worth Living</i> . Gryphon Productions, 2005. <i>Kanopy</i> , saskpolytech.kanopystreaming.com/video/ life-worth-living.	(<i>A Life</i> , 00:24:00-15)	44, 49
Video: DVD (educational)	<i>Information Literacy: The Perils of Online Research</i> . Cambridge Educational, 2006. DVD.	(<i>Information Literacy</i>)	52
Conference presentation, video online	Levitin, Daniel. "How to Stay Calm When You Know You'll Be Stressed." TED Global>London, Sept. 2015. <i>YouTube</i> , www.youtube.com/watch?v=8jPQjjsBblc.	(Levitin, 00:03:32-33)	50, 57
Image, online, username only, no image title	OpenClipart-Vectors. Question mark. <i>Pixabay</i> , 10 Oct. 2013, pixabay.com/en/question-mark-faq-answer-guide-160071.	(OpenClipart-Vectors)	24, 28, 118
Image, in print book, no image title, no image date	Rockwell Semiconductor Systems. GPS satellite. Photograph. <i>Surveying</i> , by Jack McCormac, 5th ed., John Wiley & Sons, 2004, p. 278.	(Rockwell Semiconductor Systems)	28, 52
Map, print, titled, by government	<i>Moose Jaw, Saskatchewan, West of Second Meridian</i> . 4th ed., Energy, Mines and Resources Canada, 1988. Map.	(<i>Moose Jaw</i>)	20, 52
Map, generated, no title	YYC. <i>Google Maps</i> , goo.gl/maps/o3g7MGsVPkE2. Accessed 3 Jan. 2017.	(YYC)	53
Interview	Simpson, Homer. Interview. By Jan Smith, 15 Sept. 2016.	(Simpson)	Ask MLA
Class lecture, class title only	Smith, Jan. Week 3 lecture for "COMP 120: Information Systems." 20 Nov. 2016, Saskatchewan Polytechnic, Moose Jaw.	(Smith)	50, 28
Data set	"Number of Apprenticeship Program Registrations." <i>Statistics Canada</i> , 2018, www150.statcan.gc.ca/t1/tbl1/en/tv.action?pid=3710002301. Data file.	("Number")	20
Software	"Tableau Reader." <i>Tableau</i> , Version 10.4, www.tableau.com/products/reader. Computer software. Accessed 19 July 2018.	("Tableau Reader")	20